

Change of Status of Residence

Required Documents List	取得場所
Application for Change of Status of Residence	IAD
Passport / Residence Card	
Application for Indication of Name using Kanji Characters on the Residence Card (Applicants interested in this only) ※If you would like to have your name in Kanji on your residence card, please submit this application. Please submit your family register which has your name written in Kanji, if your passport does not show your name in Kanji.	IAD
A Photo of an Applicant (height 4cm × width 3cm) ※Latest Photo only. Same photo as current residence card is not accepted.	
Certificate of Payment of Fee (¥4,000 worth of "inshi" (revenue stamp) must be pasted on.)	Post office etc. for "inshi"
A Photocopy of a Certificate of Entrance Permit issued by Tottori University 1) Undergraduate/Graduate Students : A photocopy of Certificate of Entrance Permit 2) Research Students : A Photocopy of Entrance Permit, Research Plans issued by a guidance teacher 3) Auditors : A Photocopy of Entrance Permit, Documents about registered courses which mentions auditing subjects and class hours	Each Faculty/ guidance teacher
Documents which certify financial competency to cover all the costs thinkable during applicant's stay in Japan (Either A or B) A. If applicant cover the costs including school and living expenses; (One of ①~③) ① Certificate of Scholarship ② Certificate of Bank Deposit or A Photocopy of Passbook (In case of Passbook, submit a copy of page that shows your balance and your name.) ③ Certificate of Remittance B. If a person other than the applicant cover the costs including school and living expenses;(All of ①~③) ① "Keihi-shibensho" (an explanatory document prepared by a financial supporter) ② Documents that certify the relationship between the applicant and supporter. ③ One or more documents about the financial supporter mentioned below that prove financial capability of the supporter and relationship between applicant and supporter. • Tax & Income Certificate • Certificate of Income and Withholding Tax • Photocopy of Income-tax Returns • Certificate of Bank Deposit (tax & income certificate or certificate of employment that proves the process of building up the deposit is also required)	