

Extension of Period of Stay

If you would like to extend your permitted period of stay because of continuing study at the university, you need to apply for the extension of period of stay. The immigration office accepts the application documents from three months before the expiry date.

For “College Students” status

Required documents	Check
Application for Extension of Period of Stay *From July 9, 2012, the application will change.	
A photo of applicant (height 4cm × width 3cm)	
Passport	
Resident card	
Application for Indication of Name using Kanji Characters on the Resident Card *If you would like to have your name in Kanji on your resident card, please submit this application. Please submit your family register which has your name written in Kanji, if your passport doesn't show your name in Kanji.	
Certificate of Payment of Fee (¥4,000 worth of “inshi”(revenue stamp) must be pasted on)	
Certificate of Enrollment *The one in which whole enrollment period is written. Please ask to issue the certificate at the counter of Student Center. The certificate is issued by a issuing machine will not be accepted.	
Transcript *For research students, “Evaluation form on the research results. For auditing students, “Certificate of acquired credits”, etc.)	
Certificate of entrance permit, etc. issued by Tottori University *For research students and Auditing students, documents which certify period of study, subjects, weekly hours of classes, research plans, etc. are also required. (Eg. Documents about research plans issued by a guidance teacher or a faculty. As for Auditing students, documents about registered courses which mention auditing subjects and class hours.)	
Documents which certify financial competency to cover all the costs thinkable during applicant's stay in Japan. ●If the applicant cover the costs including school and living expense;	

<p>①Certificate of Scholarship</p> <p>②Certificate of bank deposit or photocopy of applicant's bank book</p> <p>③Certificate of remittance</p> <p>●If a person other than the applicant cover the costs including school and living expenses;</p> <p>① "Keihi-shibensho" ,an explanatory documents prepared by a financial supporter.</p> <p>②Documents that certify the relationship between the applicant and supporter.</p> <p>③One or more documents about the financial supporter mentioned below that prove financial capability of the supporter and relationship between the applicant and supporter.</p> <ul style="list-style-type: none"> ▪Tax & income certificate ▪Certificate of income and withholding tax ▪Photocopy of income-tax returns ▪ Certificate of bank deposit(tax & income certificate or certificate of employment that proves the process of building up the deposit is also required) 	
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For "Dependent" status (In case that this applicant's financial supporter is international student)

Required documents	Check
Application for Extension of Period of Stay *From July 9, 2012, the application will change.	
A photo of applicant (height 4cm × width 3cm)	
Passport and resident card of the applicant	
International student's passport and resident card	
Application for Indication of Name using Kanji Characters on the Resident Card *If you would like to have your name in Kanji on your resident card, please submit this application. Please submit your family register which has your name written in Kanji, if your passport doesn't show your name in Kanji.	
Certificate of Payment of Fee (¥4,000 worth of "inshi"(revenue stamp) must be pasted on)	
Official certificate of marriage, birth, family register. etc.	
International student's certificate of enrollment	
Documents which certify student's financial competency. (Certificate of Bank Deposit, Scholarship, Tuition Exemption, etc.)	