

Regarding your status of residence "College Student"

You are required to change your status of residence upon your graduation, completion of study, or withdrawal, except in the case that you will enter other educational institution in Japan immediately after leaving Tottori University. (procedure A and B)

Please submit only B, if you will continue to be enrolled in Tottori University as a student.

A ① You need to submit "Notification of the Accepting Organization" on Immigration Bureau's website. → <https://www.ens-immi.moj.go.jp/NA01/NAA01SAction.do>

Please submit it within 14 days before date of leave from Tottori University (date of return to your country).

After returning home, you cannot access to the website.

※If you do not submit it, a penalty may be imposed on you.

The screenshot shows the homepage of the Immigration Bureau of Japan's electronic notification system. At the top, there are language selection options: Japanese, English, Chinese (Simplified), Chinese (Traditional), Korean, Spanish, Portuguese, and Tagalog. A callout box points to these options with the text "You can select a language." Below the navigation bar, there are sections for "Notices" and "Log in". The "Log in" section has a "For a mid-to-long-term resident to log in" button, which is circled in orange. Below it, there are fields for "Authentication ID" and "Password", and a "Log in" button. A callout box points to the "Authentication ID" field with the text "Authentication ID issued". To the left, there are links for "FAQs & As" and "List of mid-to-long-term residents who need to submit a notification". At the bottom, there is a "Notifications to the different receptions" section with a "For mid-to-long-term residents" button, also circled in orange.

The screenshot shows the "Step 1 (Enter)" registration form. The form is titled "Enter user information" and contains several fields for user details. A callout box points to the "Authentication ID" and "Password" fields with the text "Please set an ID and a password." The "Authentication ID" field is labeled "Authentication ID you want" and has a note: "1-byte alphanumeric letters (upper case), 6 letters to 20". The "Password" field has a note: "1-byte alphanumeric letters and/or signs, 6 letters to 20. The signs you can enter are \$%&~@_#*+-! ". Below the form, there are sections for "Regulations of Use" and "Terms of Use". A "Confirm" button is circled in orange at the bottom of the form.

② After completing ID registration, the login URL will be send to your email.

③ Please select "left", and enter your information.

法務省 入国管理局
Immigration Bureau of Japan
入国管理局電子届出システム

Your name: _____
Time and date of your last login 2017/06/29 14:52
[Log out](#)

法務省 入国管理局
Immigration Bureau of Japan
入国管理局電子届出システム

Your name: _____
Time and date of your last login 2017/06/29 14:52
[Log out](#)

Menu for mid-to-long-term residents

Various notifications

Choose the item involving a change.

Notification of active organization

The name of the institution you serve has been changed

Name change

The location of the institution you serve has been changed

Location change

The institution you serve has been abolished

Abolished

You left the institution

Left

You moved to another institution

Moved

User information change

Change your user information below.

Step 1 (Enter) >> Step 2 (Confirm) >> Step 3 (Accepted)

Enter your notification (Left)

Person submitting this notification

- Enter information on the person notifying.
- Enter what is written in your Resident Card precisely, as you enter the information on the person notifying.
- In case your name is not written in English on your residence Card, enter your name spelling it as it appears on your passport.

※:Required items

[FAQs and As](#)

Name in alphabet※
Example)TURNER ELIZABETH MD
Enter 1-byte alphabetical letters. (upper case) Up to 104 letters Separate two words by a space.

Date of birth※
____/____/____
(Year/month/day)

Sex※
 Male Female

Nationality (region)※

Address※
Prefecture, municipality Search Click the button and choose from the list displayed.
Town name, street name, etc. Example)森ヶ関1-1-1 森ヶ関ハイツ202号
Up to 80 2-byte characters

Residence Card No.※
____ I-byte alphanumeric letters (upper case), up to 12 letters
Example)AB12345678CD

Telephone number
____ Up to 12 1-byte letters
Example)0312345678

Cellular phone number
____ Up to 12 1-byte letters
Example)09012345678

Left the institution you belonged to

Enter your notification.

※:Required items

Date and year you left the institution※
____/____/____
(Year/month/day)

Name of the institution you left※
____ Up to 60 2-byte characters
Example)東京入国管理局

Location of the institution you left※
Prefecture, municipality Search Click the button and choose from the list displayed.
Town name, street name, etc. Example)南5-5-30 森ヶ関ビル
Up to 80 2-byte characters

Input date

(Future date will not be accepted.)

鳥取大学

鳥取県鳥取市湖山町
南4丁目101番地

Confirm

Back

Procedure complete

B When you graduate, complete your study, or quit Tottori University, please submit "Regarding Status of Residence and your plan after Graduation, Completion, or Withdrawal" as below website to the International Affairs Division (IAD) of Tottori University by the day of your graduation, completion of study, or quitting the university.

URL: <http://global.ciatu.tottori-u.ac.jp/online-application/status-of-residence>